

APPRENTICESHIPS

Round House offers apprenticeships designed to provide on-the-job training for committed, highly motivated individuals who are ready to embark upon a professional theatre career. Apprentices are directly exposed to the theatre's daily operations and given the opportunity to learn alongside an accomplished company of artists, teachers, and administrators. Apprentices are encouraged to gain both practical experience and professional contacts through the program. In addition to their specialized training, apprentices gain additional insight into workings of a professional regional theatre through regularly scheduled seminars led by guest speakers and members of the theatre's senior staff.

Apprenticeships are awarded for a season (August-June) or for the summer (Only in Education). The season-long apprenticeships generally requires a 10-month commitment. Apprenticeships typically begin in August and conclude in June. Apprentices receive an hourly wage of \$14.50 and are expected to work 25 to 40 hours a week, based on the needs/schedule of their department. Apprentices work weekends and evenings as required. Additional part-time employment in other departments may be available at the theatre.

In the 22-23 Season, Round House will be offering Apprenticeships in the areas of Artistic Management, Arts Management with a focus in Marketing, Costumes/Wardrobe, Education, and Stage Management. We actively encourage people from a variety of backgrounds with different experiences, skills and stories to join us and develop our working practice. The apprenticeship program is a training program, and significant prior experience is not required.

ABOUT ROUND HOUSE THEATRE

Round House is a theatre for everyone. We enrich our community through bold, outstanding theatrical and educational experiences that inspire empathy and demand conversation. We work toward equity, diversity, and inclusion across all aspects of our organization; we highlight voices that have been historically misrepresented and under-resourced by the theatre field; and we ensure that our work is accessible to patrons of all ages, cultural backgrounds, economic groups, and physical ability. Our organizational values include a commitment to be an anti-racist, anti-sexist organization.

For more information about Round House Theatre, please visit RoundHouseTheatre.org.

Artistic Apprentice

The Artistic Apprenticeship provides on-the-job training for an early career artist and administrator. Through daily interaction and direct mentorship by the Artistic Director and Associate Artists, the position provides a chance to see directors, artists, administrators, and educators at work. The Apprentice will serve as an assistant director on 2-3 shows and participate in planning the upcoming season. Other responsibilities include: reading play submissions, writing support materials, assisting with casting, leading post show discussions, and assisting in the day-to-day needs of the Artistic Department. Applicants should be detail oriented and have excellent interpersonal and written communication skills. This is a season-long apprenticeship. To apply, submit a cover letter and resume to the Round House Theatre Education Department at Education@RoundHouseTheatre.org

Arts Management Apprentice with a focus on Marketing

The Arts Management Apprentice will work closely with the staff in order to learn more about the marketing, communications/public relations, and patron engagement work of a professional LORT theatre, with additional opportunities in fundraising and organizational management. (The focus of this apprenticeship can be tailored to the interest of the Apprentice.). Marketing projects may include: assisting in audience development through digital, print, and promotional channels; assisting with press and media relations, participating in the creation of creative content to promote programs, and social media content creation. Development projects may include: training in building fundraising campaigns, researching prospective funders, cultivating donor relationships, and coordinating special events. Additional experience in general management can include working in budgeting and other aspects of non-profit administration. Candidates should possess a warm personality, have strong written and interpersonal communication skills, be detail-oriented and able to multi-task, and have a proficiency in Excel and all other Microsoft applications, as well as an interest in gaining proficiency in Adobe Creative Suite and related software. To apply, submit a cover letter and resume to the Round House Theatre Education Department at Education@RoundHouseTheatre.org

Costume Shop/Wardrobe Apprentice

The Costume Shop Apprentice will work with the Costume Shop Manager to grow their understanding of the management, design, creation, and maintenance of theatrical wardrobe. This will include opportunities for hands-on costume build and crafting projects as well as assisting with the administrative and organizational needs of the Costume Shop. The Apprentice will also become familiar with the general scope of production responsibilities associated with a non-profit theatre. Though the Apprentice will primarily focus on working in the Costume Department, additional work in other departments may be

available and expected from this position. Applicants should have the ability to handle multiple tasks and projects, demonstrate professionalism and attention to detail, and a strong interest in production and technical theatre. Though not required and depending on ability the apprentice may be asked to lift, push, or maneuver up to 50 lbs repeatedly either alone or with others. This is a season-long apprenticeship. To apply, submit a cover letter and resume to the Round House Theatre Education Department at Education@RoundHouseTheatre.org

Education Apprentice

The Education Apprenticeship provides on-the-job training for an early career educator and administrator and offers an opportunity to learn the inner workings of a multi-faceted education program at an Equity Theatre. Through daily interaction and direct mentorship by the Education staff, the position provides a chance to see administrators, educators, and artists at work. The Apprentice serves as a teaching assistant/faculty for Round House education programs and will participate in curriculum and program development. Other responsibilities include: providing day-to-day administrative support, working on long term projects, and assisting with key outreach experiences. Applicants should have the ability to handle multiple tasks and projects, work collaboratively, demonstrate professionalism, and be a skilled communicator. Experience working with children or students of any age preferred. This is a season-long apprenticeship. To apply, submit a cover letter and resume to the Round House Theatre Education Department at Education@RoundHouseTheatre.org

Stage Management Apprentice

The Stage Management Apprentice will work with the Production Management and Stage Management in order to gain an understanding of the various production and union responsibilities associated with a non-profit equity theatre. The Apprentice will build rehearsal management skills through serving as a rehearsal assistant on a minimum of 5 Round House productions during the regular season, as well as serving on run crew for 2 shows. The Apprentice will also gain general production and administrative experience by working in various departments within production. Applicants should have the ability to handle multiple tasks and projects, demonstrate professionalism and attention to detail, and have an interest in applying those skills to the field of theatre production. This is a season-long apprenticeship. To apply, submit a cover letter and resume to the Round House Theatre Education Department at Education@RoundHouseTheatre.org