

## POSITION ANNOUNCEMENT

### Staff Carpenter

**STATUS:** Full-Time Non-Exempt  
**REPORTS TO:** Technical Director  
**POSITION AVAILABLE:** July 1, 2022



### ABOUT ROUND HOUSE THEATRE

Round House is a theatre for everyone. We enrich our community through bold, outstanding theatrical and educational experiences that inspire empathy and demand conversation. We work toward equity, diversity, and inclusion across all aspects of our organization; we highlight voices that have been historically misrepresented and under-resourced by the theatre field; and we ensure that our work is accessible to patrons of all ages, cultural backgrounds, economic groups, and physical ability. Our [organizational values](#) include a [commitment to be an anti-racist](#), anti-sexist organization. We actively encourage people from a variety of backgrounds with different experiences, skills, and stories to join us and develop our working practice.

Round House Theatre is one of the “Big Six” professional theatres in the Washington, DC area, with “a renovation matching [its] upgrade in recent years as a purveyor of dramatic art” (Peter Marks, *The Washington Post*). A nonprofit professional LORT theatre with an annual budget of more than \$6 million located in suburban Washington, DC (Bethesda and Silver Spring, MD), Round House produces a six-show season of new plays, modern classics, and musicals for more than 50,000 patrons each year at its newly renovated 350-seat theatre in Bethesda in addition to providing educational programs for more than 5,000 students of all ages at its six-classroom Education Center in Silver Spring, in schools throughout Montgomery County, and at the Bethesda theatre.

### JOB DESCRIPTION

The Staff Carpenter will serve as a member of the Production team for all performance programming, assisting with the build, install, and strike process in order to ensure the safe and efficient delivery of scenic production elements. This position will also help ensure that all scenic elements of the production are kept in the safe, working order through the end of the run. As a member of the scene shop staff, they will also assist with the general maintenance of production-related facilities and equipment. This position will be mainly based out of our Scene Shop in Rockville, but some hours at our Theatre in Bethesda are required. Position will include weekend and evening hours for meetings, opening nights, and theatre related events.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assist in construction of all Round House productions through implementation of working drawings and in consultation with Technical Director.
- Ensure that the final artistic product fulfills the mission of the theatre effectively and with a high standard of quality and safety.

- Assist with the safety and cleanliness of the scene shop and storage areas in Rockville, as well as backstage production and storage areas of the Bethesda theatre facility. This includes associated equipment, systems, and vehicles, in order to ensure a safe and organized environment for completion of technical work.
- Participate in Round House's equity, diversity, inclusion, and accessibility (EDIA) efforts, including serving on an EDIA subgroup and helping to fulfill and promote RHT's mission and values.

## **PREFERRED QUALIFICATIONS AND CAPABILITIES**

*Where the qualifications are described in terms of formal education or direct work experience, Round House welcomes the substitution of relevant prior experience.*

- Proven construction skills in wood, metal, and other materials as a result of experience in technical theatre or construction-related field.
- Reliable worker with good communication skills and strong attention to detail.
- Ability to interpret construction/working drawings as well as work from verbal instructions.
- Ability to lift, push, or maneuver up to 50-70 pounds repeatedly, either alone or with others.
- Comfortable climbing ladders and working in high places.
- Willingness to supervise personnel preferred, but not required.
- Driver's license required, own car preferred.

## **BENEFITS**

- Salary: Low \$40K's
- Health insurance – Choice of fully-funded HMO or optional PPO
- Dental, Life and Long-Term Disability Insurance
- Generous paid time off, including annual, personal, and sick leave

## **HOW TO APPLY**

Submit a cover letter and resume to [jobs@roundhousetheatre.org](mailto:jobs@roundhousetheatre.org). Round House Theatre is an Equal Opportunity Employer. Persons from diverse backgrounds are strongly encouraged to apply. For more information about Round House Theatre, please visit [RoundHouseTheatre.org](http://RoundHouseTheatre.org). No phone calls please.