

Round House Theatre Internship APPLICATION 2017/2018

Rec: _____
Res: _____
Rev: _____
Forwarded to: _____

Please send completed application form along with a current resume and Letter of Interest. All materials should be sent in one packet. Applications are reviewed on a rolling basis.

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth        /        /

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Applying as a:

High School Student: \_\_\_ College Student: \_\_\_ Post-graduate Studies: \_\_\_

For a:

Full time: \_\_\_ Part Time: \_\_\_

Internship Areas of Interest:

Business/Finance: \_\_\_ Production: \_\_\_

Production/Stage Management: \_\_\_ Marketing: \_\_\_

Development/Special Events: \_\_\_ Education/Outreach: \_\_\_

Availability:

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Monday Time: \_\_\_\_\_ to \_\_\_\_\_

Thursday Time: \_\_\_\_\_ to \_\_\_\_\_

Tuesday Time: \_\_\_\_\_ to \_\_\_\_\_

Friday Time: \_\_\_\_\_ to \_\_\_\_\_

Wednesday Time: \_\_\_\_\_ to \_\_\_\_\_

Saturday Time: \_\_\_\_\_ to \_\_\_\_\_

Sunday Time: \_\_\_\_\_ to \_\_\_\_\_

Have you ever been a volunteer or worked at Round House Theatre? YES NO

If YES, when and in what capacity:

Please list two references below:

Reference 1:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Reference 2:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Please send completed application form along with a current resume (OR prior experience that would be applicable) and Letter of Interest.

Questions to consider when writing your Letter of Interest:

- Why are you interested in this particular field?
- What skills/knowledge do you hope to acquire with this internship?
- What are your future goals?
- What strengths do you bring to an internship or what do you think you can contribute to the internship experience?

To Submit by Email: [education@roundhousetheatre.org](mailto:education@roundhousetheatre.org)  
Subject Line: "Internship Application"

All materials should be sent in one packet. Receipt will be confirmed by email.

Applications are reviewed on a rolling basis.